

SION IMPROVEMENT DISTRICT

BYLAW NO. 146

A bylaw to commence in 2020 to establish miscellaneous service fees and other charges payable to the improvement district and the terms of payment thereof.

The board of the Sion Improvement District ENACT AS FOLLOWS:

- a. Photocopies will be charged at the rate of \$0.50 per page.
- b. Any other costs for reproduction, duplication or shipping will be the actual cost of the work.
- c. A charge of \$20.00 for each request for information on change of ownership or mortgage registration.
- d. A charge of \$35.00 is levied for each time a cheque is processed in payment of an account with the improvement district which does not clear the payer's account due to insufficient funds (or insert whatever charge your financial institution levies on you).
- e. For information requests pursuant to the Freedom of Information and Protection of Privacy Act, a maximum fee may be charged for locating and retrieving a record, preparing it for disclosure or producing it manually, as set out in the Regulation to that Act.

2. Where staff or equipment of the district are requested to render service, the party requesting such work, service or materials will pay the following charges:

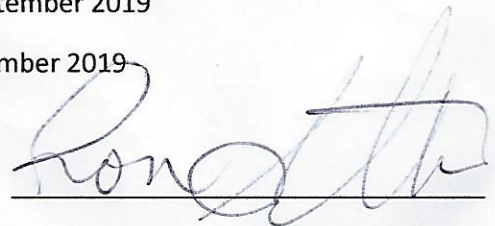
- a. For staff, the charge will be at the employee's wage rate for that time period plus 35%.
- b. For materials, at actual cost plus 15%.

3. For all charges in excess of \$10.00, all firms and individuals will be invoiced at month end and terms of payment will be net 30 days, for charges less than \$10.00, cash will be payable on demand.

4. This by-law may be cited as the "Miscellaneous Service Charge Bylaw".

INTRODUCED and given first reading by the trustees on the 12th day of September 2019

RECONSIDERED and finally passed by the Trustees on the 12th day of September 2019



Chair of the Trustees

I hereby certify that this is a true copy of Bylaw No. 146



Officer of the Trustees